



Commemorative DVDs

by Hemitra Crecraft

DVD Slideshow Order Form

Please print. Thank you.

Your Name: _____ Today's Date: _____

Address: _____

City: _____ State/Province: _____

Country: _____ Zip/Postal Code: _____

Phone: _____ Email: _____

Shipping Information

Is this DVD to be shipped to you? Yes No If no, please specify to whom and where it should be shipped.

Name: _____

Address: _____

City: _____ State/Province: _____

Country: _____ Zip/Postal Code: _____

Is this a gift? Yes No If you would like a gift card enclosure, please write your message below.

Gift Card enclosure: _____

Commemorative DVD Slideshows start with a \$75 base price. This includes optimization of all imagery, custom designed opening animated title screen with photo and music of your choice, custom DVD packaging, professional authoring and free delivery in the continental US.

MAIN MENU, DVD COVER & DISC

What is the title for your show? This will appear on the DVD cover, spine, disc, main menu and opening frame of your show.

What photo is to be used for the DVD cover, disc, main menu background and opening frame of your show? Photo # _____

Are you planning to have a menu? Yes No If yes, what are the chapter titles? You can have a maximum of 8. Include photo # for thumbnail image in menu.

Chapter 1: _____ thumbnail photo# _____ Chapter starts with photo# _____

Chapter 2: _____ thumbnail photo# _____ Chapter starts with photo# _____

Chapter 3: _____ thumbnail photo# _____ Chapter starts with photo# _____

Chapter 4: _____ thumbnail photo# _____ Chapter starts with photo# _____

Chapter 5: _____ Thumbnail photo#: _____ Chapter starts with photo# _____

Chapter 6: _____ Thumbnail photo# _____ Chapter starts with photo# _____

Chapter 7: _____ Thumbnail photo# _____ Chapter starts with photo# _____

Chapter 8: _____ Thumbnail photo# _____ Chapter starts with photo# _____

If you are including a menu, what song should play when it appears on the screen?

Song title: _____ by: _____

PHOTOS and SONGS *Photos/Slides: \$2/ea. Digital: \$1.50/ea. Songs: \$10/ea.*

Please list photos, slides and digital images and the songs that play in sequence from the beginning of the show to the end. Allow 6 seconds of music for each image. If using digital images, be sure to include a "D" at the end of the numeric prefix when you name each image. Images that you have scanned and included on a CD must be renamed in numeric order (001 etc.) If you have any specific editing requests, please indicate them in the comment section or use an additional sheet.

| from Photo# to Photo# | Song Title | Artist | Comment |
|-----------------------|------------|--------|---------|
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VIDEO CLIPS \$10/ea.

Please indicate the video clips that are in your show and where they should appear. Rewind your video tapes to the beginning and use the counter to determine the exact location of each clip. Allow 4 seconds before and 4 seconds after each clip in your notation.

| Clip # | Video Tape # | Start time on tape | Stop time on tape | Clip appears after photo # |
|--------|--------------|--------------------|-------------------|----------------------------|
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TITLES & CAPTIONS \$1/ea.

Please indicate your title frames. These appear to introduce new segments, scenes or chapters. Let us know if you have a preference in terms of plain black background, gradient color or solid color and your choice. Captions appear at the top or bottom of a photo.

Title/Caption _____
 Title after photo # Caption on photo #

Title/Caption _____
 Title after photo # Caption on photo #

Title/Caption _____
 Title after photo # Caption on photo #

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 Title after photo # Caption on photo #

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DVD SLIDESHOW INVOICE

| Item | Quantity | Unit Price | Total |
|--|----------|------------|---------|
| DVD Slideshow (<i>base price</i>) | 1 | \$75.00 | \$75.00 |
| Photos/Slides/Pre-Scanned Images | | \$ 2.00 | \$ |
| Digital Photos (<i>digital camera</i>) | | \$ 1.50 | \$ |
| Layered Photo Sequence (<i>per image</i>) | | \$ 5.00 | \$ |
| Songs | | \$10.00 | \$ |
| Sound Effects | | \$20.00 | \$ |
| Video Clips | | \$10.00 | \$ |
| Title Frames | | \$ 1.00 | \$ |
| Captions | | \$ 1.00 | \$ |
| Written Tribute (<i>price per line</i>) | | \$ 1.00 | \$ |
| Scene Selection Menu (<i>maximum 8 chapters</i>) | | \$20.00 | \$ |
| Preview Service | | \$30.00 | \$ |
| CD of Optimized Photos | | \$20.00 | \$ |
| Additional DVD Copies | | \$25.00 | \$ |
| Output to Website | | \$25.00 | \$ |
| Output to YouTube or Facebook | | \$25.00 | \$ |
| Output to PDA | | \$25.00 | \$ |

Subtotal:

\$

Rush Order (*if applicable, add 25% of subtotal*)

\$

6% PA Sales Tax (*PA orders only*)

\$

Shipping - FREE within continental US
otherwise we will contact you with shipping charges

Grand Total:

\$

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| \$ |
| \$ |
| \$ |

Slideshows require 4-6 weeks for production time, depending upon the length of the show. This does not include shipping time. Production begins when we receive all your materials. If you have a required completion date, check with us before you ship your materials to make certain that we can accommodate your request.

What is your requested completion date: _____

Full payment is due when you submit your materials and order form. We accept checks and paypal.

Payment Type:

- Check payable to Hemitra Crecraft
- Paypal (*contact us to receive payment information in advance of sending your materials*)

Please read the following agreement and sign:

The materials that I am submitting for my production are my own personal property. I have permission or license to use all other materials for which I am not the original copyright holder. Commemorative DVDs, HC Media Design and Hemitra Crecraft will not be held liable for any infringement of copyright violation, nor will they be liable for materials which are lost or damaged. I authorize Commemorative DVDs to commence production on my DVD slideshow. All Commemorative DVD shows carry a 4 second closing promo title and promotional credit on the backside of the DVD case. If for any reason, I decide to cancel my order after production has begun, I will be liable for any costs incurred up to that point as well as return shipping charges. I further understand that any additional production charges that I request, such as narration recording services, custom musical score or collages, will be billed at an hourly rate of \$50. These charges will be invoiced separately and must be paid in full before my project is shipped to me.

Signature: _____ Date: _____

Please mail all your materials with this form and full payment to:

**Hemitra Crecraft
Commemorative DVDs
1429 Sugartown Road
Berwyn, PA 19312 USA
ph: 610-644-8965 fx: 610-644-2685
www.CommemorativeDVDs.com / www.HCMediaDesign.com**